

URBAN EDUCATION, PHD: EDUCATIONAL ADMINISTRATION

The specialization in Educational Administration focuses on the development of educational leaders, particularly for service in urban metropolitan areas. Individuals trained in this program can provide excellence in leadership by nurturing leadership among others in the school community, creating a positive work environment for students, staff, and parents, and lastly contribute to the quality of teaching and learning in the district and within its schools. The curriculum draws from a variety of sources including current research and literature, national and state professional association standards, federal and state governmental guidelines, and the field of practice.

For course descriptions in this area, visit the Administrative Leadership page (<http://www.dev.uwm.edu/graduateschool/administrative-leadership/>).

Degree Overview

The School of Education offers an interdepartmental program of study leading to the PhD. Students must choose a specialization in either Adult, Continuing, and Higher Education Leadership, Art Education, Curriculum and Instruction, Educational Administration, Exceptional Education, Mathematics Education, Multicultural Studies, or Social Foundations of Education.

The program is designed to permit students to integrate their particular curricular areas of interest and specialization with a broader field of education, including urban education. Each specialization, with the exception of Multicultural Studies, is departmentally focused, and students must satisfy the admissions and curriculum requirements indicated for their particular specialization. Recognition of the specialization is acknowledged by official designation on the student's transcript.

Each of the specializations offers the doctoral student an opportunity to pursue study in a specific program area. For example, Adult, Continuing, and Higher Education Leadership emphasizes governance and leadership issues within urban adult education organizations. Educational Administration explores governance and Leadership issues of urban schools. Curriculum and Instruction provides program emphasis in a content area (e.g., reading), education level (e.g., early childhood), a general area (e.g., curriculum theory) or special area (e.g., guiding instructional improvement). Exceptional Education provides program emphasis in departmental interest areas (e.g., handicapping condition), or a cross-disciplinary interest.

A separate PhD with specialization in Counseling Psychology, Learning and Development, Research Methodology, and School Psychology is offered through the Department of Educational Psychology (<http://uwm.edu/graduateschool/educational-psychology/>). Multicultural Studies is a cross-department program allowing students to develop their own area of focus in collaboration with faculty in multicultural urban education. The Social Foundations of Education specialization provides students with the conceptual tools with which to examine the complex interrelationships between school and society, education and culture.

All graduates should have a broad understanding of the issues, problems and trends related to education, including urban education, and the application of these to their major.

The program requires each participant to develop research skills ranging from logic in inquiry to development of specific methodological skills in qualitative and quantitative methods. The PhD is a research degree and not only a professional preparation degree. Therefore research is an integral part of the program. Mastery of these skills is demonstrated through coursework, research projects and the dissertation. Graduates apply their skills, in institutions of higher education, public or private school settings, federal, state, or local governmental agencies, community organizations, and the private sector.

Cooperating Departments

- Administrative Leadership
- Educational Policy and Community Studies
- Educational Psychology
- Teaching and Learning
- Information Studies (School of)

Admission Requirements

Application Deadlines

Application deadlines vary by program, please review the application deadline chart (<http://uwm.edu/graduateschool/program-deadlines/>) for specific programs. Other important dates and deadlines can be found by using the One Stop calendars (<https://uwm.edu/onestop/dates-and-deadlines/>).

Admission

An applicant must meet Graduate School requirements plus the following program requirements to be considered for admission.

Graduate Record Examination

GRE scores are not required for admission to program.

Grade Point Average

Applicants must have an undergraduate GPA of 2.75.

Check with specializations that might have additional requirements.

Writing Sample

Applicants must submit a writing sample completed within the last five years. The writing sample must be single authored, at least 1500 words, and must be selected from **one** of the following options:

1. Master's Thesis
2. Undergraduate Senior Thesis
3. Technical report
4. Term Paper
5. Publication
6. Written Description of a Project
7. Action Research Project
8. Writing sample or written response showing evidence of analytical and argumentative writing and reasoning. The response should address the following: How would you conceptualize and analyze issues in urban education? The response to this question must show evidence of appropriate references to a knowledge base.

The writing sample must be submitted with the application.

Reasons Statement

A Reasons Statement is used to determine the appropriateness of your educational and professional goals and serves as an example of your ability to express yourself in writing. In the statement:

- Explain your reasons for pursuing graduate study.
- Describe specific interests and your background in the field.
- List any relevant skills or training you have acquired.
- List relevant academic awards or honors you have received.

Curriculum Vitae/Resume

All UEDP applicants are required to submit a current Curriculum Vitae/Resume.

Recommendations

The program requires 3 letters of recommendation. These letters must be submitted through the application's electronic recommendation feature by the recommenders themselves. Letters uploaded or sent by the applicant will not be accepted. If possible, please provide your recommenders with a summary of your application materials. Feel free to encourage your recommenders to provide illustrations linking your experiences and abilities with the aims of the doctoral specialization.

Application

Applicants are required to articulate their urban and research interests and goals in application materials. An intended concentration within the PhD must be specified at time of application.

1. Applicants who fail to satisfy these admission requirements will not be recommended for admission. However, satisfying these minima does not guarantee admission.
2. Applicants who are not recommended for admission will be provided an opportunity to request a reconsideration.

Individual specializations may expect prior coursework in that area. Applicants may contact the Director for specific information. Openings in the program are limited.

Students should apply by December 1st of the year prior to entry, or earlier, if they plan to apply for University-wide fellowships. Applications completed after the priority deadline will be reviewed on a rolling basis up until April 1 for Fall admission of that calendar year.

Application materials MUST be submitted by April 1 in order to be admitted for the fall semester.

Credits and Courses

Minimum degree requirement is 54 credits beyond the bachelor's degree (although students ordinarily take more than 54), at least 27 of which must be earned in residence at UWM (i.e., on the UWM campus).

A minimum grade of B or better is required for all courses counting toward the Urban Education doctoral degree. Students earning a B- or lower must consult with their advisor to fulfill the requirement within one semester.

In consultation with the major professor, the student designs a program of studies that enables the student to gain the knowledge and skills appropriate to the student's goals.

The program of studies includes the following:

The Doctoral Seminars

All doctoral students must take three 3-credit seminar courses devoted to content involving education in an urban environment.

| Code | Title | Credits |
|----------|-------------------------------------|---------|
| EDUC 701 | Critical Issues in Urban Education | 3 |
| EDUC 801 | Seminar in Urban Education | 3 |
| EDUC 901 | Advanced Seminar in Urban Education | 3 |

Research Requirement

Department specialization requirements may exceed those specified here.

| Code | Title | Credits |
|--|--|---------|
| Choose one: | | 3-4 |
| ED PSY 724 | Educational Statistical Methods II (prerequisite is ED PSY 624) | |
| ED PSY 728 | Techniques of Educational Research (prerequisite is ED PSY 624) | |
| CURRINS/AD LDSP 729 | Qualitative Research and Field Studies in Educational Settings | 3 |
| Additional advanced-level (600 or above) coursework from either a qualitative track or quantitative track | | 6 |
| Approved research design course | | 3 |
| Total Credits | | 15-16 |

All students must demonstrate knowledge in this area by completing the specialization equivalent to the preliminary exam and successfully defending a dissertation.

Designated Specialization

Students indicate a specific area of specialization, by applying for one of the transcript-designated specializations in either Adult, Continuing, and Higher Education Leadership, Curriculum and Instruction, Exceptional Education, Mathematics Education, Multicultural Studies, or Social Foundations of Education. Students may be required to meet the specific admissions and program requirements for their intended specialization in addition to meeting the PhD admissions and program requirements. (Please see the accompanying explanation and requirements for each specialization.)

Minor

The Adult, Continuing, and Higher Education Leadership specialization requires completion of a minor consisting of courses in a related discipline that supports the student's program of studies. If pursuing a minor, the student may choose either Option A or Option B.

1. **Option A:** A minimum of 8 credits in a single department outside the School of Education. A minor professor approves these courses, sits as a member of the student's doctoral committee, and contributes to the student's doctoral preliminary examination.
2. **Option B:** A minimum of 12 credits in two or more departments, with a minimum of 6 credits outside of the School of Education. The remaining credits may be taken within the School of Education, but must be taken outside of the department of specialization.

Educational Administration Specialization

Subsequent to UEDP admission, the student must submit a program for concentration in Educational Administration, developed in conjunction with the student's advisor and committee, to the chair of the department of Administrative Leadership.

The student must meet all of the program requirements of the Urban Education Doctoral Program. The specialization in Educational Administration consists of a minimum of 30 graduate credits excluding dissertation credits.

The credits are to be distributed as follows:

PhD Non-Certification Orientation

| Code | Title | Credits |
|--|--|-----------|
| Required Courses | | 12 |
| AD LDSP 801 | Urban Education: Doctoral Seminar | |
| AD LDSP 832 | Educational Politics and Policymaking | |
| AD LDSP 842 | Program Planning and Evaluation in Education | |
| AD LDSP 862 | School Finance | |
| Electives in Administrative Leadership (700+) | | 18 |
| Total Credits | | 30 |

PhD District Administrator/Superintendent Certification Orientation

| Code | Title | Credits |
|--|--|-----------|
| Required | | 21 |
| AD LDSP 801 | Urban Education: Doctoral Seminar | |
| AD LDSP 802 | District Leadership for Learning | |
| AD LDSP 812 | Educational Personnel Administration and Supervision | |
| AD LDSP 832 | Educational Politics and Policymaking | |
| AD LDSP 842 | Program Planning and Evaluation in Education | |
| AD LDSP 862 | School Finance | |
| AD LDSP 882 | Practicum in the School Superintendency | |
| Electives in Administrative Leadership (700+) | | 9 |
| Total Credits | | 30 |

Although a Master's Degree and certification as a principal are prerequisites to certification as a School Superintendent in Wisconsin, doctoral students may satisfy the requirements for both licenses within their PhD Program of Study. Advisors will design such programs based on individual student need.

Any post-master's courses taken prior to admission while enrolled as a non-degree student in the Specialist Program for School Superintendent Certification do not have to be repeated, subject to advisor and UEDC Director approval. All such credits may be applied toward the 30 credits required in the area of concentration except that in no case may a PhD area of concentration contain fewer than 9 upper level graduate credits (excluding dissertation credits) taken after admission to doctoral study. Individuals who have not completed at least 6 credits of accepted graduate coursework within the 5 year immediately prior to admission must take a minimum of 15 credits.

Additional Requirements

Major Professor

Upon admission to the doctoral program, the student is assigned an initial advisor from his or her intended specialization. This person is available to discuss initial course selection and provide general advice about the program and specialization. After beginning the program and before filing a Program of Studies, the student will seek a permanent major professor from his/her specialization who is eligible to serve in

such a capacity. This permanent advisor may be the initial advisor if the student desires. The major professor is also chair of the student's dissertation committee.

Selection of the major professor is by mutual consent between the student and the faculty member. The student must notify the UEDP in writing when the major professor has been selected.

Foreign Language Requirement

There is no foreign language requirement. However, individual students may be required to demonstrate proficiency in a foreign language if such proficiency is determined to be necessary by a student's committee.

Residence

The residency requirement is satisfied through the successful completion of 9 or more credits in each of two consecutive semesters, excluding summer, or by completing at least 6 graduate credits in each of three consecutive semesters, excluding summer.

It is the student's responsibility to notify the Office of Doctoral Studies when residency requirements have been met. Such notification must be in writing and must include the semesters, year(s) and number of credits taken during each of the applicable semesters.

Doctoral Committee Membership

The dissertation advisor is an Urban Education doctoral advisor and member of the Department of Administrative Leadership. At least two other committee members must be from the Department of Administrative Leadership.

Doctoral Preliminary Examination

The student must pass a doctoral preliminary examination to qualify for formal admission to candidacy for the degree. The examination covers the area of specialization, urban education, the minor, and research methods.

Dissertation

The candidate must present a dissertation reporting the results of an original research study appropriate to the student's program. Prior to beginning the research, the candidate must present an acceptable dissertation proposal and defend it at an oral hearing.

Dissertation Defense

The candidate must, as the final step toward the degree, pass an oral examination in defense of the dissertation.

Time Limit

Students who do not complete all degree requirements within seven years from the date of admission to the doctoral program will be recommended for dismissal to the Graduate School.

Other Requirements

This is only a summary of the doctoral program requirements. A complete list of requirements is available from the Office of Doctoral Studies. Doctoral Committees may specify course requirements which exceed the minima described here.

For additional information on the PhD, see the Graduate School Doctoral Requirements (<http://www.dev.uwm.edu/graduateschool/doctoral-requirements/>)

Exit Requirements

Contingent upon successful completion of program requirements, the doctoral preliminary examination, and the dissertation defense, the Chair of the Department of Administrative Leadership must give final approval

for the inclusion of "Urban Education: Educational Administration" on the student's transcript.