

# ADMINISTRATIVE LEADERSHIP, MS: ADULT, CONTINUING, AND HIGHER EDUCATION ADMINISTRATION

The master's concentration in adult, continuing, and higher education administration prepares the student for positions of administration and leadership in business, community, and higher education environments. These environments can allow the student obtain careers as adult educators, trainers, human resource directors and administrators in vocational and technical education, university extension, continuing professional education; student advisors, managers of support programs for traditionally underrepresented students, student housing specialists, student programming specialists, business managers, and administrative positions at all levels of postsecondary education.

Students in the master's degree with the concentration in adult, continuing, and higher education administration can jointly earn a certification in Teaching and Learning in Higher Education or a certificate in Support Services for Online Students in Higher Education. In this case, the student must complete an application (including the application fee) for both programs (master's program and certificate program).

The master's degree programs are offered online and hybrid.

## Admission Requirements

### Application Deadlines

Application deadlines vary by program, please review the application deadline chart (<http://uwm.edu/graduateschool/program-deadlines/>) for specific programs. Other important dates and deadlines can be found by using the One Stop calendars (<https://uwm.edu/onestop/dates-and-deadlines/>).

### Admission

An applicant must meet Graduate School requirements (<http://uwm.edu/graduateschool/admission/>) to be considered for admission to the program.

## Credits and Courses

Minimum degree requirement is 33 graduate credits, 24 of which must be in education and up to 9 of which may be in related fields. Credit distribution must be:

Code	Title	Credits
ACHEA Specialty Area		18
Related Electives		15
<b>Total Credits</b>		<b>33</b>

The student must plan an individual program of studies in consultation with the faculty advisor.

### Required Core Courses

Code	Title	Credits
<i>Specialty Area: Adult and Continuing Education</i>		
AD LDSP 667	Program Planning in Adult Education	3
AD LDSP 707	Using Technology With Adult Learners	3

AD LDSP 757	Principles and Foundations of Adult Education	3
AD LDSP 777	Leadership in Multicultural Organizations	3
AD LDSP 787	Administration of Adult Education Programs	3
AD LDSP 886	Developing Your ePortfolio in ACHEA (Capstone Course)	3
<i>Specialty Area: Higher Education Administration</i>		
AD LDSP 709	Introduction to Higher Education Administration	3
AD LDSP 711	Organization and Governance in Higher Education Administration	3
AD LDSP 747	Strategic Planning and Budgeting in Adult, Continuing, and Higher Education	3
AD LDSP 778	Introduction to College Student Personnel Administration	3
AD LDSP 797	The Student in the Collegiate Context	3
AD LDSP 886	Developing Your ePortfolio in ACHEA (Capstone Course)	3

### Elective Courses

Code	Title	Credits
AD LDSP 507	Introduction to Group Leadership	3
AD LDSP 605	Survey of Human Resource Development	3
AD LDSP 607	Coordination of Staff Development and Training Program	3
AD LDSP 617	Leadership in Youth-Serving Organizations	3
AD LDSP 630	Field Work in Schools, Agencies and Institutions	2-6
AD LDSP 647	Evaluation of Adult, Continuing, and Higher Education Programs	3
AD LDSP 687	Instructional Design and Teaching Strategies	3
AD LDSP 703	Resources for Self-directed Learning	1
AD LDSP 704	Technologies for Online Student Support	1
AD LDSP 706	Professional Development for Online Instruction	1
AD LDSP 708	Online Support Services in Adult, Continuing, and Higher Education	3
AD LDSP 710	Organizational Change and Team Leadership	3
AD LDSP 737	Distance Education for Adults	3
AD LDSP 740	Seminar in Innovative Technologies for Learning in Education	3
AD LDSP 750	Internship in Administrative Leadership	1-6
AD LDSP 795	Women and Leadership in Education	3
AD LDSP 827	Seminar in Adult and Organizational Learning	3
AD LDSP 900	Role of the Professoriate	3
AD LDSP 967	Seminar in Urban Adult, Continuing, and Higher Education	3

AD LDSP 978	Seminar in Student Personnel Administration	3
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## Additional Requirements

### Major Professor as Advisor

The student must have a major professor to advise and supervise the program of studies as specified in Graduate School regulations. A student who is not assigned to an advisor at time of admission should immediately contact the Department Chair.

### Thesis or Master's Paper

Optional. See Credits and Courses above.

### Final Portfolio

As a capstone requirement, students who begin the program fall 2011 and thereafter must develop and submit a comprehensive portfolio for review by faculty. The student must pass both the written part of the portfolio and the oral portfolio defense.

### Comprehensive Examination

Students who began the program before Fall 2011 have the option of passing a written and/or oral final comprehensive examination as the capstone requirement.

### Time Limit

The student must complete all degree requirements within seven years of initial enrollment.